

जीसस एंड मेरी कॉलेज

दिल्ली विश्वविद्यालय

चाणक्यपुरी, नई दिल्ली-110021

रा.मू.प्र.प. द्वारा "ए+" ग्रेड मान्यता प्राप्त

Jesus and Mary College

University of Delhi

Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A+" Grade



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30th May, 2024

Minutes of the Meeting

Agenda: Meeting for the re-constitution of the Internal Quality Assurance Cell of Jesus and Mary College, University of Delhi

Members Present:

1. Prof. Sandra Joseph, Principal
2. Dr. Sona V. Andrew, Coordinator, Internal Quality Assurance Cell
3. Mr. Abhinav Srivastav, Administrative Officer
4. Dr. Daisy Sales, Bursar
5. Prof. Alka Marwaha, Member, Internal Quality Assurance Cell
6. Ms. Rajni Singh, Member, Internal Quality Assurance Cell
7. Dr. Mahima Varma, Member, Internal Quality Assurance Cell
8. Dr. Susan George, Member, Internal Quality Assurance Cell
9. Dr. Pavitra Bhardwaj, Faculty Member, Department of Computer Science
10. Dr. Amrita Sastry, Faculty Member, Department of Psychology
11. Mr. Jobin Thomas, Faculty Member, Department of English
12. Dr. Amita Tiwari, Faculty Member, Department of Hindi

Minutes:

1. The meeting began with Prof. Sandra Joseph appreciating and thanking previous IQAC members for their contribution and congratulating the new IQAC team.
2. Prof. Joseph started the discussion by sharing the recommendations of National Assessment and Accreditation Council Cycle/ team visit. The following points were taken up:
 1. Hostel facility for outstation students
 2. Introduction of new Post-Graduation Courses
 3. Use of technology (ICT) in teachingThe members came up with the following suggestions:
 - The storage capacity of the Google Drive can be increased to incorporate recorded lectures for the students.
 - Creating YouTube Channels for uploading the recorded lectures.
 - Uploading a 10-minute capsule summarizing all the important points for a particular unit.

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- Dr. Pavitra informed the members about the School of Open Learning (SOL) and Consortium for Educational Communication (CEC) coming up with schemes like asking Professors to create a full-course module and receiving grants from them.
- 4. Strengthening the Alumni Association
The members suggested to create a registration link for the alumnae to register themselves, conducting department-wise Career Day Seminars and felicitating the alumnae.
- 3. Members also discussed upon organizing an Orientation Programme in online mode for the newly joined Faculty Members orienting them on filling up their APAR forms for Promotion.
- 4. The meeting ended with a vote of thanks by the new IQAC coordinator Dr. Sona V. Andrew.

Prof. Sandra Joseph
Principal

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IQAC Coordinator

Mr. Abhinav Srivastav
Administrative Officer

Dr. Daisy Sales
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Dr. Susan George
Member, IQAC

Dr. Pavitra Bhardwaj
Dept. of Computer
Science

Dr. Amrita Sastry
Dept. of Sociology

Mr. Robin Thomas
Dr. Joan Antony
Dept. of English

Prof. Amita Tiwari
Dept. of Hindi